

FAREHAM

BOROUGH COUNCIL

Report to Scrutiny Board

Date **11 January 2018**

Report of: **Director of Finance and Resources**

Subject: **PRELIMINARY REVIEW OF THE WORK PROGRAMME 2017/18
AND DRAFT WORK PROGRAMME 2018/19**

SUMMARY

At the meeting on the Board on 22 March 2018, members will be asked to review the outcome of the work programme for the current year 2017/18. Also at that meeting, the Board will be asked to finalise the draft work programme for 2018/19.

The report contains details of the position of the Board's existing work programme for the current year, in order to allow an early assessment of progress. It also gives some background information to assist members in drawing up the work programme for next year.

RECOMMENDATION

Members are invited to:-

- (a) Review the current work programme 2017/18;
- (b) Start to consider the work programme for the next municipal year, 2018/19;
and
- (c) To give early consideration to any external reviews that they might wish to carry out in 2018/19.

INTRODUCTION

1. The outcomes for the work programme for the current year (2017/18) will be reviewed at the Board's meeting on 22 March 2018. At the same time, it will be necessary for the Board to finalise its work programme for the next year.
2. In order to assist this process, members are invited to start to consider both issues at this meeting.

WORK PROGRAMME 2017/18

3. The work programme for the current year is attached as Appendix A.
4. A further document, outlining progress on previously agreed actions, is attached as Appendix B.
5. Members are asked to note the following revisions to the work programme for 2017/18:
 - (i) The report on the Medium Term Finance Strategy scheduled for this meeting has now be incorporated into the report Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2018/19 report.

WORK PROGRAMME – NEXT YEAR 2018/19

6. Members are reminded that the Scrutiny Board is generally responsible for:-
 - maintaining an overview of the discharge of the Council's Executive Functions;
 - exercising the right to call-in, for reconsideration, any decisions made but not yet implemented by the Executive (and Individual Executive Members) or key decisions made by Officers in exercise of their delegated powers;
 - reviewing and/or scrutinising any decisions made or actions taken in connection with the performance of any of the Council's functions;
 - reviewing and/or scrutinising any matters affecting the strategic plans and financial affairs of the Council; and
 - considering matters affecting the area or local people and, in so doing reviewing and scrutinising the performance of other public bodies in the area.
7. There are six planned meetings of the Scrutiny Board in the next municipal year, to deal with ordinary business.
8. Members are invited to consider the items for the work programme for 2018/19. It has previously been suggested that a few items of major significance are chosen.
9. It is particularly important that, in the future, the Scrutiny Board also builds on its programme of external reviews. The list of public organisations working in the Borough is attached as Appendix C for members' interest.
10. It is suggested that members indicate which organisation from the list should be the subject of a detailed review during 2018/19.

11. At this stage, particular items which are known to be coming before the Board during the next year as shown below. In addition, the unassigned items on the current years' work programme will be rolled over and allocated to an appropriate meeting:-

17 May 2018

28 June 2018

13 September 2018

22 November 2018

17 January 2019

21 March 2019

RISK ASSESSMENT

12. There are no significant risk considerations in relation to this report.

CONCLUSION

13. Members are now invited to:-

- (a) Review the current work programme for 2017/18
- (b) Start to consider the work programme for the next municipal year; and
- (c) To give early consideration to any external reviews that it might wish to carry out during 2018/19.

Background Papers:

Reference Papers:

Enquiries:

For further information on this report please contact Andrew Wannell. (Ext 4620)

SCRUTINY BOARD –WORK PROGRAMME 2016/17

DATE	SCRUTINY BOARD ITEM
18 May 2017	<p>Review of Work Programme 2017/18</p> <p>Presentation by, and questioning of, the Executive Member for Policy and Resources</p> <p>Receive minutes of meetings of Policy Development and Review Panels</p>
29 June 2017	<p>Review of the Work Programme 2017/18</p> <p>Receive minutes of meetings of Policy Development and Review Panels</p>
14 September 2017	<p>Review of the Work Programme 2017/18</p> <p>Receive minutes of meetings of Policy Development and Review Panels</p>
23 November 2017	<p>Review of Work Programme 2017/18</p> <p>Presentation by, and Questioning of, the Executive Member for Policy and Resources</p> <p>Review of the Corporate Strategy and Corporate Priorities</p> <p>Receive the minutes of meetings of Policy Development and Review Panels</p>
11 January 2018	<p>Preliminary Overall Review of Work Programme 2017/18 and Draft Work Programme 2018/19</p> <p>Medium Term Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2018/19</p> <p>Housing Revenue Account Budget and Capital Plans 2018/19</p> <p>Members' Allowances Scheme Review</p> <p>Receive minutes of meetings of Policy Development and Review Panels</p>
22 March 2018	<p>Final Review of Work Programme 2017/18 and Draft Work Programme 2018/19</p> <p>Presentation by, and questioning of, the Executive Member for Streetscene</p> <p>Receive minutes of meetings of Policy Development and Review</p>

	Panels
--	--------

<u>SCRUTINY BOARD WORK PROGRAMME - PROGRESS SINCE LAST MEETING</u>				APPENDIX C	
Date of Meeting	Subject	Type of Item	Action by Board	Outcome	Link Officer
23 November 2017	Presentation by, and Questioning of, The Executive Member for Policy and Resources	Report	<p>The Board received a presentation by the Executive Member for Policy and Resources on the major achievements across the portfolio over the past two years, as well as highlighting the future challenges.</p> <p>The presentation provided an update on the following areas:</p> <ul style="list-style-type: none"> • Developing Fareham’s Economy • Implementing the Council’s Vision for Daedalus, which includes: <ul style="list-style-type: none"> ○ Improvements to the runway ○ Success of the Innovation Centre and the Innovation Centre Phase 2 ○ Improvements to the Control Tower ○ Construction of the new hangars; and ○ IFA2 planning application • Making Prudent Investments • Securing the Council’s Financial Strategy • Using the Council’s Assets wisely • Collecting Rates Efficiently • Working more Effectively – with 		

			<p>introduction of the Vanguard Method of working</p> <ul style="list-style-type: none"> • Supporting Residents in Need • Engaging with more Residents • The Council's Corporate Strategy 2017-23 • Future Challenges <p>The Executive Member for Policy and Resources answered members' questions concerning the presentation.</p> <p>It was AGREED that the Executive Member for Policy and Resources be thanked for his informative presentation.</p>	Complete.	Andrew Wannell
	Review of the Work Programme 2017/18	Report	<p>The Board considered a report by the Director of Finance and Resources which reviewed the Board's work programme for 2017/18.</p> <p>Councillor Cunningham enquired as to whether a date had been set for Hampshire Fire and Rescue Service to attend the Board. The Director of Finance and Resources reported that this is still undecided at present and that the item will remain as an unallocated item until a date has been confirmed.</p>		

			<p>RESOLVED that the Board:</p> <p>(a) noted the progress on actions since the last meeting, as set out in Appendix A of the report; and</p> <p>(b) confirm the work programme of items for 2017/18, as set out in A to the report.</p>	<p>Complete</p> <p>Complete</p>	<p>Andrew Wannell</p> <p>Andrew Wannell</p>
	Review of the Corporate Strategy and Corporate Priorities	Review	<p>The Board considered a report by the Director of Finance and Resources on a review of the draft Corporate Strategy 2017-2023 to the Executive for approval.</p> <p>RESOLVED that the Board recommend the draft Corporate Strategy 2017-2023 to the Executive for approval.</p>	<p>Minutes presented to the Executive at its meeting on 4 December 2017.</p>	<p>Andrew Wannell</p>
	Minutes of Meetings of Policy Development and Review Panel	Review	<p>The Board was asked to receive the minutes of the Policy Development and Review Panels held since 1 September 2017.</p> <p>(1) Minutes of meeting Wednesday, 6 September 2017 of Leisure and Community Policy Development and Review Panel</p> <p>The Chairman of the Leisure and Community Policy Development and Review Panel, Councillor Mrs C L A Hockley was invited to present the minutes of the meeting held on 6 September 2017.</p>		

			<p>It was AGREED the minutes be received.</p> <p>(2) Minutes of meeting Wednesday, 8 November 2017 of Leisure and Community Policy Development and Review Panel</p> <p>The Chairman of the Leisure and Community Policy Development and Review Panel, Councillor Mrs C L A Hockley was invited to present the minutes of the meeting held in 8 November 2017.</p> <p>It was AGREED the minutes be received.</p>	Completed	Andrew Wannell
			<p>(3) Minutes of meeting Thursday, 7 September 2017 of Streetscene Policy Development and Review Panel</p> <p>The Chairman of the Streetscene Policy Development and Review Panel, Councillor S D Martin was invited to present the minutes of the meeting held on 7 September 2017.</p> <p>It was AGREED the minutes be received.</p>	Completed	Andrew Wannell
			<p>(4) Minutes of meeting Thursday, 2 November 2017 of Streetscene Policy Development and Review Panel</p> <p>The Chairman of the Streetscene Policy Development and Review Panel,</p>	Completed.	Andrew Wannell

			<p>Councillor S D Martin and the Vice-Chairman Councillor L Keeble, were invited to present the minutes of meeting held on 2 November 2017.</p> <p>It was AGREED the minutes be received.</p> <p>(5) Minutes of meeting Tuesday, 12 September 2017 of Health and Public Protection Policy Development and Review Panel</p> <p>The Chairman of the Health and Public Protection Policy Development and Review Panel, Councillor M J Ford, JP was invited to present the minutes of the meeting held on 12 September 2017.</p> <p>It was AGREED the minutes be received.</p> <p>(6) Minutes of meeting Thursday, 21 September 2017 of Housing Policy Development and Review Panel</p> <p>The Chairman of the Housing Policy Development and Review Panel, Councillor F Birkett was invited to present the minutes of the meeting held on 21 September 2017.</p> <p>It was AGREED the minutes be received.</p> <p>(7) Minutes of meeting Tuesday, 7 November 2017 of Planning and</p>	<p>Completed.</p> <p>Completed.</p> <p>Completed.</p>	<p>Andrew Wannell</p> <p>Andrew Wannell</p> <p>Andrew</p>
--	--	--	---	---	---

			<p>Development Policy Development and Review Panel</p> <p>The Chairman of the Planning and Development Policy Development and Review Panel, Councillor A Mandry was invited to present the minutes of the meeting held on 7 November 2017.</p> <p>It was AGREED the minutes be received.</p>	Completed	<p>Wannell</p> <p>Andrew Wannell</p>
--	--	--	---	-----------	--------------------------------------

APPENDIX C

LIST OF ORGANISATIONS SUPPORTING DELIVERY OF PUBLIC SERVICES IN THE BOROUGH

Agency	FBC funding	Agency	FBC funding
'Blue Light' Services		Voluntary Sector	
Hampshire Police		Community Action Fareham	#
Hampshire Fire and Rescue Service		Dial a Ride	#
South Central Ambulance Service		Citizens Advice Bureau	#
		RELATE	#
Hampshire County Council		Fareham Churches Together	
Hampshire County Council – Youth Service			
Hampshire County Council – Ashcroft Centre		Partnerships	
Hampshire County Council - Libraries		Portchester Crematorium	
Hampshire County Council – Secondary Schools		CCTV Partnership	#
Hampshire County Council – Primary Schools		Building Control Partnership	#
Hampshire Highways		Community Safety Partnership	#
Westbury Manor Museum	#	Environmental Health Partnership	#
Hampshire Children Services		Legal Services Partnership	#
Hampshire Adult Services		Project Integra	#
Supporting People		PUSH	#
Social Loan Fund (transfers from DWP on 1/4/2013)		PUSH Overview and Scrutiny Committee	#
		Solent LEP	
		Hampshire Children's Safeguarding Board	#
Housing		Fareham & Gosport Clinical Commissioning Group	
First Wessex Housing		Other	
Radian Housing		Hampshire Primary Care Trust	
Hyde Housing		Dept. for Work and Pensions / Job Centre Plus	
United Savings and Loans (Credit Union)	#	Young People's Learning Agency (formerly Learning & Skills Council)	
Two Saints	#	Skills Funding Agency formerly Learning & Skills Council)	
Southern Focus Trust		Audit Commission	

Fareham & Gosport Family Aid		Tourist Information Centre	#
Abbeyfield Housing Society		Youth Centres - Genesis, Xperience, Crofton	
		Fareham Enterprise Centre	
		Business Link (Hants & IOW)	
		Other Continued	
		Segensworth Business Forum	
		Homes & Communities Agency - Daedalus	
		Health protection Agency	
		Southern Water	
		Portsmouth Water	
		Health and Safety Executive	
		Food Standards Agency	
		DEFRA	
		Environment Agency	
		Pubwatch	